

A GUIDE TO GRADUATE STUDY IN ENGLISH

UNIVERSITY OF MIAMI

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CHAPTER 1

The PhD in English

Course Requirements

Students with a BA will take 54 credits of 600-level courses and 3 credits in ENG 697 Readings for the Qualifying Examination.

Students with an MA from another institution will take 36 credits of 600-level courses and 3 credits in ENG 697 Readings for the Qualifying Examination.

Students are encouraged to explore classes in other departments that fit their course of study (e.g., in History and Modern Languages and Literatures). They may take up to six credits in courses outside the English Department (Creative Writing courses will not count toward the required number of credits). All students are required to take ENG 681 Introduction to Literary Theory or 682 Contemporary Criticism and Theory if no such graduate-level course has been taken earlier. During their first year, students are also required to participate in a year-long teaching practicum: the first semester, on the teaching of composition and writing; the second semester, on the teaching of literature.

Area Requirements

Area requirements are formulated in order to help graduate students develop the background they will need to teach a variety of courses as well as to prepare for the writing of the dissertation. To establish a balance between these competing needs, the following guidelines have been established:

Students with a BA:

- two 600-level courses in literature before 1700
- two 600-level courses in literature from 1700-1900
- one 600-level course in literature after 1900
- one of the following: ENG 681 or 682
- year-long Teaching Practicum: writing (fall: ENG 691), literature (spring: ENG 692)

Before entering the PhD program, students should have a substantial background in literary study—the equivalent of an undergraduate major in literature in English (i.e., 9-10 courses in literature). Although the area requirements do not mention American, British, and comparative literatures, the department strongly urges students not to limit themselves to a narrow range of interests. Graduate coursework that involves a broad spectrum of national literatures, periods, genres, and approaches to literature helps prepare graduate students to teach survey courses outside their areas of specialization; it also enables them to see their own fields within the larger context of literary study.

Students who choose to pursue the option of the interdisciplinary Early Modern Studies Concentration will exchange two courses in English (i.e., from their 54 or 36 total credits of

coursework but not from the required core distribution given above) for two 500- or 600-level courses in medieval or early modern topics in either History or Modern Languages and Literatures. They will take a minimum of two courses (6 credits) designated as medieval or early modern within the English Department; these two courses within the English Department may overlap with the required core distribution given above. Medieval or early modern literature seminars taken in Modern Languages and Literatures at the 500- or 600-level may simultaneously count towards the early modern concentration and the language requirement of the English PhD in cases where students complete the assigned course readings in Spanish, French, Italian, etc. instead of reading them in English translation. Please note that the Early Modern Studies Concentration is available to all students, including those who do not plan to write their dissertations on early modern topics.

No more than 3 credits will be allowed in directed readings courses. When taking a directed readings course, the student must at the start of the semester give the Director of Graduate Studies a course description that includes the title, a brief description of subject matter, the reading and writing assignments, and any other course requirements.

Students with an MA from another institution will be expected to have a distribution of graduate course work comparable to that outlined above. In order to waive one or more of the area requirements listed above, students should contact the director of graduate studies and provide evidence (a syllabus and a term paper, for example) of the master's level class taken at the previous institution.

Language Requirement

Students must demonstrate either a basic reading knowledge of two languages other than English or an advanced reading knowledge of one. The Director of Graduate Studies will determine which language(s) can be used to fulfill this requirement based on the student's area of specialization and prospective dissertation topic. Students may fulfill this requirement by electing one of the following options for each language:

- Passing a short translation test administered by the Department of Modern Languages and Literatures or by a faculty member of the Department of English (e.g., in Russian).
- Taking one of the 600-level reading courses in the Department of Modern Languages and Literatures or the Department of Classics; these courses include FRE 625 (Elementary French for Graduate Research), GER 625 (German for Graduate Research), ITA 625 (Italian for Graduate Research), POR 625 (Portuguese for Graduate Research), and LAT 625 (Elementary Latin for Graduate Research). Please note that at most one of these courses is offered each semester.
- Passing a course of study in the Directed Independent Language Study program in an approved language.

Students may demonstrate advanced reading knowledge in a foreign language by achieving a "high pass" on a translation test or by taking any graduate literature seminar offered by the Department of Modern Languages and Literatures and reading the assigned texts in the original language of study (e.g., Spanish, French, Italian, or Portuguese). Note: Students must

satisfy the language requirement before taking their qualifying examinations. In order to meet the language requirement by demonstrating proficiency in two languages, a “pass” on the MLL translation exam or certification of basic proficiency by a course instructor is required for each language.

The Qualifying Examination

Preliminary Requirements: Each PhD student must pass a qualifying examination. Before the student may take this examination, the following two requirements must be met:

- The required number of credits of 600-level literature course work must be completed (with a minimum 3.5 grade point average).
- The language requirement must be fulfilled.

Timetable: During the second semester of the final year of coursework toward the PhD, the student will take three literature courses and compile three lists of readings with his/her committee for the qualifying exam. During the first semester of the following year, the student will take ENG 697 Readings for the Qualifying Examination and, in that semester or in the first half of the second semester of that year (before March 1), will take the examination and file a dissertation prospectus approved by the director and supervising committee. Only after passing the qualifying examination and filing an approved dissertation prospectus may the student apply to become a candidate for the doctorate.

During the final semester of coursework, the student will draft the three reading lists for which s/he will be examined and will outline the dissertation proposal. Three English Department faculty members, who will constitute the student’s supervisory committee, will participate in this process. The supervisory committee will assist the student in compiling three reading lists: two on standard, general knowledge areas (such as listed below), and a third on the dissertation topic. The lists should include material that is primary, historical, critical, and theoretical. The reading lists should be drafted before the end of the semester; final copies of the lists, signed by the student and faculty members, must be filed with the Graduate Studies Director at least one month before the examination. No changes may be made to any signed list without the knowledge of the student and permission of the examiner for that area.

General Knowledge Areas for the Qualifying Examination (these are examples; other fields can be proposed—contact the director of graduate studies if you have questions):

| | |
|---|--|
| 19 th -Century American Literature | Victorian Literature |
| 20 th -Century American Literature | 20 th -Century British Literature |
| African American Literature | Caribbean Literature |
| Old and Middle English Literature | Irish Literature |
| English Renaissance Literature | Literary Theory |
| 17 th -Century English Literature | Postcolonial Literatures |
| 18 th -Century English Literature | Contemporary Literatures |

Qualifying Examination Procedures

In consultation with the Director of Graduates Studies, the student chooses a dissertation director and two other members of the faculty to serve as the supervisory committee. The student and the supervisory committee set a tentative date for the written examination.

In consultation with the three faculty members, the student puts together three lists for three specific fields, each of 20-25 titles. The lists should, in general, be oriented around the dissertation proposal and also be seen as dynamic and not finalized until a month before the written examination. The composition of the lists, the balance between primary and secondary sources, and the weighting of theoretical and practical criticism are left to the student in consultation with the committee.

The student will work with the dissertation director to produce a draft of the prospectus that is then distributed to the other committee members at least one week before the examination date. At this time the date for the written examination will be finalized. The dissertation director gives copies of the proposal to the two other members of the committee. These two members prepare the examination questions from the two lists over which they have supervised the student; the combined written examination should be about 4 hours. The questions and responses are shared by all the members of the committee prior to the oral examination.

A week after the written examination the student meets with the committee for the oral part of the examination. This discussion includes both the results of the written examination and the proposal.

The possible passing grades on the qualifying examination are “pass” and “pass with distinction.” The latter grade may be awarded only by a unanimous vote of the supervisory committee. Upon successful completion of the qualifying examination, the student should be able to move directly to the writing of the first dissertation chapter.

If the student fails to complete the entire examination or if, in the judgment of the examiners, the student’s performance on any part of the examination is unsatisfactory, the examiners may require that the student retake all or part of the examination; alternatively, the supervisory committee may recommend to the Graduate Studies Director that the student not be admitted to the final stage of the program.

Admission to Candidacy

When students have completed all courses, language requirements, and examinations, they may be admitted to candidacy for the degree. Application forms for admission to candidacy are available in the department’s graduate office and should be submitted to the Graduate School.

Timetable for PhD Students

For students who enter the program with a BA:

- First, second, and third years: 18 credits of 600-level course work annually (54 credits in all).
- Second semester of third year: 1) select three faculty members to serve on the qualifying examination committee, and (2) choose the qualifying examination areas (the Director of Graduate Studies can be of assistance during this process). (3) In consultation with examiners, begin to draft lists of readings for the three areas in the qualifying exam.
- Summer before and first semester of fourth year: Read for the qualifying exam. In the second half of the fall semester or the first half of the spring semester, take the qualifying examination and file an approved dissertation prospectus (ENG 697 Readings for the Qualifying Examination).
- Second semester of fourth year: Begin writing the dissertation.
- Fifth and sixth years: Write the dissertation.
- First or second semester of sixth year: Defense of the dissertation.

For students who begin the program with an MA:

- First and second years: 18 credits of 600-level course work annually (36 credits in all).
- Second semester of second year: 1) select three faculty members to serve on the qualifying examination committee, and (2) choose the qualifying examination areas (the Director of Graduate Studies can be of assistance during this process). (3) In consultation with examiners, begin to draft lists of readings for the three areas in the qualifying exam.
- Summer before and first semester of third year: Read for the qualifying exam. In the second half of the fall semester or the first half of the spring semester, take the qualifying examination and file an approved dissertation prospectus (ENG 697 Readings for the Qualifying Examination).
- Second semester of third year: Begin writing dissertation.
- Fourth and fifth years: Write the dissertation.
- First or second semester of fifth year: Defense of the dissertation.

Those students who enter with a BA will be awarded an MA at the end of their second year of

study if they have passed 36 credits of literature courses at the 600-level with a minimum GPA of 3.5, have demonstrated proficiency in one foreign language, and have met the distribution requirements.

The Graduate Studies Committee will conduct an annual review of the progress of each student toward the end of the academic year. The renewal of teaching assistantships and fellowships for the following academic year will be dependent on the student making satisfactory progress in terms of GPA, resolving incompletes, and following the timetable toward completion of the degree.

If a student falls more than one year behind schedule for completion of work toward the degree, s/he will lose the assistantship and may be expelled from the program.

After two years, if a student decides not to continue or does not make satisfactory progress in the program, s/he will be awarded an MA if s/he has passed 36 credits of literature courses at the 600-level with a minimum GPA of 3.0 (B), has demonstrated proficiency in one foreign language, and has satisfied the distribution requirements.

Graduation: Students must apply for graduation *during the semester in which they plan to graduate*. (If a student does not graduate after applying for graduation in a given semester, the application expires, and the student must reapply for graduation.)

Teaching Apprenticeship

Each student serves for one semester as a teaching apprentice, usually after they have passed their qualifying exams. The student will be expected to attend all meetings of a 200-level literature course (or other literature course as agreed by the instructor and DGS) taught by a tenured or tenure-track faculty member, teaching one or two meetings of the class, and discussing pedagogical questions with the faculty member. Students who have completed the teaching apprenticeship and the Teaching Literature practicum are eligible to design and teach their own 200-level literature course. Every effort will be made to assign each PhD student their own 200-level literature class to teach during the dissertation-writing period.

The PhD Dissertation

The dissertation director and the student are responsible for selecting a dissertation committee. Because the student will have prepared the dissertation proposal as part of the qualifying examination process, this committee normally will include the members of the student's examination committee.

The dissertation is best conceived as the manuscript of a scholarly book usually consisting of at least 200 pages of text and additional documentation. A student writing a dissertation is expected to develop a substantial and original idea as well as to demonstrate how the analysis, interpretation, or perspective set forth in the dissertation adds to or differs from the existing body of scholarship on the subject.

The Dissertation Committee: The dissertation is prepared under the direction of a four-member supervisory committee consisting of the chair (or dissertation director), two more members of the English Department faculty, and a reader from outside the department. At least three members of the committee, including the chair, must be official members of the Graduate School faculty, all of whom are listed in the current Graduate School Bulletin. The student, after consultation with the dissertation director, must then apply for candidacy. (Application for Candidacy forms are available in the graduate office.) The dissertation committee is officially appointed by the Graduate School, upon recommendation of the department and upon receipt of the student's Application for Candidacy.

The Proposal: A proposal of 10-15 pages of text, plus a bibliography of relevant scholarly sources, must be approved by all committee members. It should indicate clearly the subject, range, and structure of the dissertation, as well as its expected contribution to its field of inquiry. (Copies of past dissertation proposals and abstracts are available for review in the graduate office.)

The Abstract: A one-page summary of the proposal also must be approved by the student's director. It is sent with the proposal to the Director of Graduate Studies. The proposal is placed in the student's file so that faculty members wishing to read the proposal in its entirety may do so. The abstract is distributed to the faculty, so that if there are substantial objections to the proposal by the department the matter can be referred to the dissertation director and, if necessary, to the Graduate Studies Committee.

Prospectus Presentation: Near the end of each semester or academic year in which three or more students have passed the comprehensive exams, the department convenes a Prospectus Presentation Forum, where those students discuss their dissertation topics and respond to questions and suggestions from department faculty and other graduate students.

Format: Documentation must be prepared according to *The MLA Handbook* or *The Chicago Manual of Style*.

The Dissertation Committee Chair's role: The work of the dissertation director is crucial. The director's duties include:

- helping the student formulate a clear and acceptable proposal;
- reading early drafts and overseeing their revision;
- making certain that chapters are in relatively final stages when they are submitted to other members of the dissertation committee;
- seeing to it that chapters are read in a timely manner.

Note: Dissertation advisors should make every effort to read and respond to chapter drafts within a two-week period; if they and the readers of the dissertation cannot meet this time frame, they should complete readings within a month.

The Dissertation Committee's Role: The student's committee may be more or less involved in the revision process depending on their familiarity with the student's topic. In any event, it is

recommended that committee members submit their suggestions for revisions in writing to both the student and the dissertation director. (Some directors may prefer to have suggestions for significant revisions of drafts submitted directly to them.)

The Dissertation Defense: When an acceptable draft of the entire dissertation has been read by every member of the committee, and every member of the committee has submitted suggestions for revision, the dissertation director, in consultation with the student, may decide on a defense date. The student must distribute to the committee final copies of the dissertation *at least four weeks before the date of the defense*, and must defend the dissertation no later than two weeks before the last day of class in the semester s/he plans to graduate.

Completing and Submitting the Dissertation: It is the student's responsibility to bring the appropriate documents to the defense and to obtain the signatures of the committee members. The student must complete an electronic dissertation (ETD) according to the Graduate School's requirements and must also submit all hard copies and paperwork according to the schedule given by the Graduate School. The Graduate School's dissertation guidelines are posted on their website: <http://www.miami.edu/etd> ; students should also contact the Dissertation Editor at the Graduate School (305-284-4154; grad.dissertation@miami.edu) to find out if there are any additional guidelines or requirements.

CHAPTER 2

GENERAL GRADUATE PROGRAM INFORMATION

Academic Ethics

It goes without saying that any form of academic dishonesty or misconduct is unacceptable in a graduate program, and such behavior can result in dismissal from the program. Yet some academic ethical standards are not necessarily self-evident. About plagiarism—the presentation of another person’s work as your own—there is no ambiguity. The Composition Program offers a handout that describes the different forms of plagiarism, and English handbooks also offer useful definitions. As professionals, you need to become familiar with definitions of plagiarism, for it is an unfortunate fact that you likely will encounter it at some point during your teaching career.

Other actions that are not so overtly dishonest, however, may also cross ethical boundaries, and you must be certain before conducting and presenting research that your practices fall within accepted disciplinary guidelines. For example, the submission of all or part of a seminar paper to more than one professor is not customarily acceptable unless you have received explicit permission beforehand from both professors. Questions might also be raised about collaborative work if you have not cleared the collaboration in advance. If you have any questions about particular situations, you should seek advice from one of your professors or the Director of Graduate Studies. Additional descriptions of student responsibilities and the graduate student code of ethics are set forth in the annual bulletin of the Graduate School.

Grading

Grade Point Average: PhD students must complete the program with a grade point average of at least 3.5 in literature courses taken in this department. Pedagogy courses, directed readings, and courses taken in another department or at another university are excluded from the latter calculation.

The Letter Grade “C”: A grade of C is not a satisfactory grade at the graduate level. A student receiving such a grade should immediately see the Director of Graduate Studies.

English Department Policy on Incompletes: A grade of Incomplete that remains on a student's record for more than one semester may be regarded as evidence of unsatisfactory progress; if the grade remains unchanged for a full year, the course may not thereafter be used for credit toward a graduate degree.

Teaching Assistantships and Incompletes: Assistantships are annually renewed between June 1 and June 15. Funding may be withdrawn from any Teaching Assistant who does not fulfill the work for an Incomplete and subsequently receive a grade of B- or above *within one semester after the end of the course*. (It is strongly recommended that any student receiving an "I"

endeavor to complete any necessary work before the start of the subsequent semester.)

Graduate Bulletin Statement on Incompletes:

The "I" should be changed to a letter grade within one (1) calendar year after it is given, unless the Academic Dean of the student's primary school or college and the Dean of the Graduate School approve the delay. If the "I" is not changed within one year, credit can be earned only by successful repetition of the course. (Note: Fellowships and financial aid may be withdrawn if there is an excess accumulation of "I"s on a student's transcript.)

English Department Website

The Department of English maintains a website (www.as.miami.edu/english). This website contains general department information along with links to other sites, including those that furnish descriptions of graduate seminars and faculty information.

Graduate Program Listserv and Blackboard

The graduate office maintains a listserv that is used to disseminate program information and announcements pertaining to relevant Department of English and UM activities. Please be certain that your current e-mail address is on file at the graduate office. The Blackboard site for graduate students includes a library of sample job letters, cvs, grant proposals, etc.

English Graduate Organization (EGO)

The organization seeks to give information and support, both academic and otherwise, to the students enrolled in the PhD and MFA programs here at the university. EGO connects graduate students at various stages in the program and in different fields in order to facilitate informal but informative relationships where students can ask questions not just about academic concerns but also job placement, teaching, living in Miami, etc. EGO has put together workshops on writing seminar papers and abstracts, searching for jobs, and assembling cvs. Students have also organized different reading, writing, and discussion groups and have conducted surveys of graduate students' attitudes and ideas about the program. The results of these surveys have been presented as part of the regular liaison between graduate faculty and students. Students also organize an annual spring symposium where they present research in a conference setting.

Graduate School Services and Information

The Graduate School offices are in 235 Ashe; their phone number is (305) 284-4154. Website: http://www.miami.edu/gs/index.php/graduate_school/.

- Housing information
- Health insurance information
- Fellowship information

- General graduate study information
- Information on applying for candidacy
- Guidelines for thesis and dissertation
- Graduation information
- Professional Development

Graduate Courses in English

- Graduate Practicum I: Teaching College Writing (ENG 691)
- Graduate Practicum II: Teaching College Literature (ENG 692)

- Studies in Old English Language and Literature (ENG 610)
- Beowulf (ENG 611)
- Studies in Chaucer (ENG 615)
- Studies in Middle English Language and Literature (ENG 616)
- Studies in Shakespeare (ENG 620)
- Studies in Elizabethan and Jacobean Drama (ENG 621)
- Studies in 16th-Century Literature (ENG 622)
- Studies in Spenser (ENG 623)
- Studies in 17th-Century Literature (ENG 624)
- Studies in Milton (ENG 625)
- Restoration and 18th-Century Drama (ENG 630)
- Studies in Restoration and 18th-Century Literature (ENG 631)
- The Eighteenth-Century British Novel (ENG 633)
- Studies in Romanticism (ENG 640)
- Studies in Victorian Poetry and Prose (ENG 645)
- Nineteenth-Century British Novel (ENG 646)
- Studies in the Novel (ENG 648)
- Studies in Modern British Literature (ENG 650)
- Studies in Joyce (ENG 651)
- Studies in Irish Literature (ENG 652)
- Contemporary British Literature (ENG 654)
- Studies in Transatlantic Literature (ENG 658)
- Studies in American Literature: Beginnings to 1800 (ENG 660)
- Studies in American Literature: 1800-1865 (ENG 661)
- Studies in American Literature: 1865-1914 (ENG 662)
- Studies in American Literature: 1914-1950 (ENG 663)
- Studies in American Literature 1950 - Present (ENG 664)
- Studies in African-American Literature (ENG 665)
- Caribbean Literature (ENG 666)
- Caribbean Popular Culture (ENG 667)
- Studies in Race and Diasporic Literatures (ENG 668)
- Studies in Women's Literature (ENG 669)
- The Classical Tradition and English Literature (ENG 670)

- Comparative Studies in Renaissance and Baroque Literature (ENG 672)
- Eighteenth-Century European Literature (ENG 673)
- The Romantic Movement in Europe (ENG 674)
- European Novel (ENG 675)
- Studies in Modern Literature (ENG 677)
- Studies in Contemporary Literature (ENG 678)
- History of Literary Criticism (ENG 680)
- Introduction to Literary Theory (ENG 681)
- Contemporary Criticism and Theory (ENG 682)
- Literature and Psychoanalysis (ENG 683)
- Theory of Narrative (ENG 684)
- Feminist Theory (ENG 685)
- Theories of Gender and Sexuality (ENG 686)
- Studies in Literature and Culture since 1950 (ENG 687)
- Studies in Latino/a Literatures and Cultures (ENG 688)
- Comparative Americas Studies (ENG 689)

CHAPTER 3

FINANCIAL SUPPORT AND GRADUATE STUDENT TEACHING

Graduate Assistantships

General Information: Graduate assistants in the Department of English receive full tuition remission and a stipend. The stipend for the 2016-2017 academic year is \$20,000. Experienced assistants teach one composition class per semester; new assistants are assigned to equivalent duties (10 hours per week), which may include tutorial work in the Writing Center. Assistants are expected to devote themselves full time to their graduate work and assistantship duties, taking 9 credits per semester during the period of coursework. Taking on other employment on a regular basis during the academic year is a violation of the terms of the assistantship that may result in the loss of funding.

Term of Appointment: Assistantships are normally awarded for a maximum of five years (ten semesters) for PhD work. Students who arrive with a BA have in recent years been successful in receiving a sixth year of full funding, but this funding is at the discretion of the Senior Associate Dean for Graduate Affairs in the College of Arts & Sciences.

Renewal of Assistantship: Teaching Assistants will be eligible for funding beyond the first year according to a schedule based on the English Department faculty's conception of acceptable progress toward the PhD. Insofar as students in seminars must complete work within a designated period, the following schedule simply extends such requirements to the later stages of graduate work:

The fifth year of funding (the fourth year for those who entered the program with an MA) will be contingent on (1) successful completion of the qualifying examination by March 1 of the fourth year (the third year for those who entered the program with an MA), and (2) submission of the dissertation proposal (approved and signed by the director of the supervisory committee) to the English Department by April 15. (Note: all course and language requirements must have been met for students to take the qualifying examination.)

The sixth year of funding (for students who began the PhD with a BA, if granted by the Senior Associate Dean for Graduate Affairs) or the fifth year of funding (for those who entered the program with an MA) is contingent on the dissertation committee chair's acceptance of a draft of a dissertation chapter no later than March 1 of the fifth year (the fourth year for those who entered the program with an MA). A complete copy of this chapter also must be supplied to the Director of Graduate Studies by this date.

Under exceptional circumstances, the Director of Graduate Studies, in consultation with the Graduate Studies Committee, may grant a student's written request for the extension of a deadline.

Professional Conduct and Performance

Teaching Assistantships furnish an opportunity for graduate students to learn about the profession in ways not provided by seminars. Teaching Assistants, like the regular faculty, represent the University, and they are expected to maintain standards of professional conduct and performance as required by the University.

Although the English Department does not define specific standards of conduct, the University website (www.miami.edu) offers such information. The standards published by the University describe obviously unprofessional forms of behavior (e.g., habitual tardiness or absenteeism; use of threatening or abusive language; evidence of intoxication; noncompliance with University or Department policies). In the case of unprofessional behavior, the Teaching Assistant may be counseled by the Director of Graduate Studies; if some particular behavior is regarded as sufficiently inappropriate, or if the Teaching Assistant does not respond to counseling, the Teaching Assistantship may be withdrawn.

Graduate School Fellowships

General Information: Each year the Graduate School of the University of Miami awards \$5,000 in additional stipends to a select number of PhD students throughout the University. These awards bring the stipend to \$25,000, plus tuition scholarships for up to 18 credit hours (i.e., two years of full-time study), and the student receives four semesters released from teaching. There are over 25 PhD-granting departments throughout the University, each of which is permitted to nominate multiple students for fellowships, so competition is keen.

Eligibility: Only students accepted into the PhD program are eligible. Out of the pool of PhD students accepted for the fall term, nominees are selected by the Director of Graduate Studies in consultation with the Graduate Studies Committee.

McKnight Foundation Doctoral Fellowships

General Information: These are awarded each year by the Florida Education Fund to African American or Hispanic students applying to doctoral programs at designated universities within Florida, including the University of Miami. These are five-year grants that include a stipend plus tuition remission. For information regarding these fellowships, please see the Florida Education Fund website: www.fefonline.org.

Eligibility: Applicants must be accepted into the doctoral program before becoming eligible to receive this grant. The deadline for applications is January 15.

Funding for Graduate Student Travel and Research

The English Department encourages the presentation of papers at scholarly meetings by graduate students. This type of professional activity is important because job candidates are expected to display such experience on their curricula vitae.

Department Policies: PhD students who have completed their coursework are eligible for up to \$700 from the department per year for travel to two conferences (maximum award of \$350 per conference). Information on other sources of funding for travel to conferences is provided below.

Conditions for reimbursement for travel to conferences:

- Students must deliver a paper.
- Students must apply for funding from the department before seeking funding from other sources.
- Students must apply in writing in a timely fashion: begin the process by speaking to the Graduate Program Assistant when your paper is accepted.

Excellence in Research Award

Each spring, the Graduate Studies Committee will solicit applications for the Department's Excellence in Research Award, which funds summer research travel for PhD students in distant libraries or archives. Awards are contingent on available funds.

- Only one award for travel to a distant library or archive will be made during the course of a student's time in the program.
- The research must directly enhance the quality of the dissertation.
- Students must have their dissertation proposals already approved by their committees.
- Students are required to write a funding proposal that identifies the specific location and nature of the primary materials they need to consult. The proposal must be submitted to the Graduate Studies Committee.
- Students must provide a cost estimate of the relevant travel expenses.

Additional Sources of Student Funding

The Center for the Humanities awards semester-long Dissertation Fellowships to selected PhD students each year. Application information can be found on the website of the Center: humanities.miami.edu.

The Dean of the College of Arts & Sciences administers competitive 1) summer research fellowships and 2) dissertation fellowships. For the former, students must submit proposals for summer research, for the latter, a plan for completing the dissertation during the year in which s/he will be released from teaching responsibilities. Each application must be accompanied by a letter from the director of the dissertation and the director of graduate studies.

Max and Peggy Kriloff Graduate Student Travel Fund: The College of Arts & Sciences has established this fund to support the travel of graduate students to scholarly meetings. Awards are usually limited to \$250. Application forms for Kriloff awards are available from the Graduate Program Assistant or on the CAS website.

GAFAC (Graduate Activity Fee Allocation Committee): GAFAC will pay up to \$375. Note: the GAFAC funds should be the last award for which a student applies. Application forms for GAFAC awards are available online: www.miami.edu/gafac.

Conditions:

- Students must be full time and in good academic standing.
- Students must have paid the graduate activity fee for all enrolled semesters.
- Students are funded *only once* during the academic year.
- Students must have first attempted to seek some funding from alternative sources.

Travel to the MLA Convention for Job Seekers: The English Department provides \$350 to students completing the PhD who must travel to the MLA convention for job interviews.

More information on possible sources of funding for graduate students traveling for presentations or research can be found on the Graduate School's webpages:

http://www.miami.edu/sa/index.php/graduate_activity_fee_allocation_committee_gafac/funding_sources_for_graduate_students/.

CHAPTER 4

GRADUATE FACULTY

Chantel Acevedo: M.F.A., U Miami, 1999. Fields: Creative writing (novel, short fiction, poetry). Author, *Love and Ghost Letters* (2005), *A Falling Star* (2014), *The Distant Marvels* (2015), *En Otro Oz* (2016).

Joseph Alkana: Ph.D., Texas, 1990. Fields: 19th-century American literature, Jewish literature. Author, *The Social Self: Nineteenth-Century Psychology and the Writings of Hawthorne, Howells, and William James* (1996). Co-editor, *Cohesion and Dissent in America* (1994).

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